**Serhiy Stepanets**

**Date and place of birth**: 25/10/1992, Korostyshiv

**Home address**: Zhytomyr region, Korostyshiv, Gvardiyska 41, 12500

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**Objective**: Seek the Position of a Translator.

**Education**:

1999- 2010. – Korostyshiv secondary school №3.

2010- 2014. – Incomplete higher education: Bachelor’s degree. Ivan Franko​​Zhytomyr State University; "Philology. Translation"; full-time education.

2014-2015 - Complete higher education: Specialist’s degree. Ivan Franko​​Zhytomyr State University; "7.02030304. Translation"; full-time education.

**SUMMARY OF CHARACTERISTICS AND SKILLS**

* Fluent Ukrainian, Russian, English (upper-intermediate level);
* Sufficient experience of written translations;
* German language at the intermediate level (oral speech, written, reading);
* Sociable, quick learner, and able to work much and intensively;
* Considerable and responsible, willing to cooperate.

**PROFESSIONAL EXPERIENCE**

**2012-2014 - Freelancer.** Worked in the Internet, providing translations on different topics (politics, medicine, law);

**2014- present** – translations of documents in official and publicistic styles, different agreements and contracts.

**ADDITIONAL INFORMATION**

* Experienced user of the Internet (search, analysis, structuring of the information);
* A good user of the operating system Windows: Microsoft Office (Word, Excel, PowerPoint), Internet Explorer, Opera, Mozilla Firefox, Chrome.